

BOARD OF MANAGEMENT
Tuesday 11th May at 7.55 in Clonskeagh

Present: Lewis Purser (Board), Monica McEnroy (Board), James Green (Board), Céline Ross, Alexandre Grillet (Board), Noel Fitzpatrick (Board), Jamie Kennedy (Board), Pierre Eymery (Board), Alain Harvet, Johnny Marcelin, Bérangère Puech (APE), Michèle Gallais, Stanislas de Foucauld (Board)

Excuses: Adam Anderson (Board), Patrick Debut (SCAC)

Introduction:

Introduction of each member. Soline Sindoni announced her departure and left the meeting room.

The APE asked if Mr. Inserra, unelected candidate, could be co-opted as he was the only candidate how had a child in the lycée.

Minutes of last meeting: Approved

Reports from sub-committees:

The specific role of the Board of Management and its responsibilities were recalled. The increase in the number of elected members adds to the expertise of the Board of Management.

Eurocampus and school life:

- Eurocampus: cooperation between the two schools with sharing of space (classrooms, canteen, gym) which gives rise to difficulties. The agreement was signed in 2007 between the two schools LFI and St. Kilian's.
 - a) Library: subsidy of 35K from l'AEFE received in January 2010 but the discussions have been going on for a year. Many proposals have been refused. The LFI wants flexibility and a varied use of this space, with the installation of a movable partition between the reading/working spaces. The matter should be decided quickly so that the work can begin at the end of June/beginning of July. James Green agreed to coordinate.
 - b) Summer school (language school, Italian students) in Clonskeagh. Rental revenue of 35K (20K during summer 2009). Last year, the money paid for the installation of the CCTV surveillance system. A sub-committee of A. Grillet, P. Eymery and S. de Foucauld will coordinate.
 - c) A review of the cooperation agreement signed in 2007 is due this year. The two headmasters must work on it together.
 - d) Canteen: the two services put in place by LFI will continue in 2010-2011. Proposal for 1st service : 6^e and 1eres/Terminales, 2nd service : Eurocampus classes 2^{nde}. Problem of space(75 places for about 500 pupils). The study hall could be used as an extension to the canteen.
 - e) International section and OIB: the APE asked why it wouldn't be open in 2010-2011 who made the decision. The delay is currently due to two reasons: the reform of the lycée must be applied and there would need to be stability among the staff who would teach in the international section (two teachers have been granted a sabbatical year in 10/11). It could perhaps be put in place for Seconde in 2010-2011. The IS is important for the lycée's image and would reinforce teaching in English. The French Minister for Education, whose agreement is necessary, is currently asking for more information from the headmaster. It was recalled that the European Section continues.

Finance (including building work):

In March the financial situation was in line with the budget. No problems foreseen. Total budget two million euro. Most costs will remain unchanged next year. Late payers are being closely followed up s (76K remained outstanding at the end of March).

Pupil numbers 2010/11 435 pupils for the moment, but these figures are optimistic. The 10/11 business terms were sent to the parents today, 11th May.

Fundraising: low level. The LFI does not have the same resources as some Irish schools. An attempted donation appeal to the parents failed a few years ago. The cultural difference in LFI has an impact but P. Eymery undertake to study the situation with a view to making progress. Sponsorship (apart from for the kermesse) by companies having a link with France or French-speaking countries was suggested. See if a joint project with St. Kilian's (access to German, Irish companies) is possible.

Building: last payment to the builders remains outstanding. The snag list continues, a visit is planned in ten days. James Green will look at the matter.

Accounts: Approved

S. de Foucauld presented an internal control (payroll) procedure, accepted by the Board.

Communication, fundraising:

Communication unsatisfactory. The website must be improved. S. Sindoni's replacement in the office must be prepared. Look at budgeting for contracting out site and site maintenance.

Internal communication: Pronote/Email

Human resources:

The Board of Management will meet Ms. Hayes at her request.

The request for a year's sabbatical by Ms. E. Philippe (Spanish teacher) in continuation of her maternity leave was agreed. A replacement teacher already working for LFI would be a possible candidate.

The request for a year's sabbatical by Ms Costello, English, geography in English and SPHE teacher, was agreed. Recruitment will be necessary with the possibility of sharing the post.

Two teaching posts, full-time and part-time, will also be recruited for Foxrock.

A documentalist, a history/geography teacher and a biology teacher will also be recruited.

"Vetting - Garda Clearance": LFI is recognised via St Kilians. C. Ross will ask St. Kilian's for more information. Two options: a "certificate" can be issued by the local police certifying the person's police record. Garda clearance takes an enormous amount of time.

Building maintenance:

Jamie Kennedy coordinates and stays in contact with William Fitzpatrick who is responsible for daily cleaning and occasional maintenance. A list of work for this summer is being prepared. Last summer the mezzanines in the two GS classes were installed, the windows in two classes changed and the taps in the toilets changed. The roof will need to be insulated. A security audit will be done and taken into account for the work this summer.

School outings and trips:

The LFI's insurance requires that all school outings or trips be approved by the Board of Management.

After-school activities: Fiona has forwarded a document and needs decisions. L. Purser undertook to familiarise himself with and study the information and to give Fiona an answer before midnight on 12/5.

AOB :

Mme Van Wormhoudt, biology teacher, demande asked for the Board's agreement to order materials following the reduction in the SVT/Biology. The headmaster clarified that he was waiting for the teachers' project to define the teaching budgets and recalled previous budgets accorded to the Biology department since 2007. He specified that an inventory must be done, in order to set priorities.

Question: How to encourage families with children enrolled in PS to continue their education at LFI? It was suggested that we should not take brothers and sisters of ex-pupils who had not stayed at LFI. We will have to look at how to keep these families at the end of kindergarten (GS) and see them continue as far as secondary. We must concentrate on families resident in Ireland and not expatriates, who only stay a few years.

Question: What's happened to the ECCE? LFI submitted its request to participate in this scheme. We are waiting for an answer (no date given). L. Purser clarified that if we are accepted, the statute of the school would have to be taken into account, without which LFI could refuse to participate. The APE will answer the parents concerned.

Reminder: The kermess is on 12th June 2010.

The meeting ended at 10.55

Next meeting: Tuesday 8th June 2010 at Foxrock, 6.30pm for the members.