

First term meeting of the Primary School Council 2018/2019

06/11/2018 18h00-19h45

- Chair: Jérôme Bel (headmaster)
 - Parents: (PS) Maebh Whelan, (PS/MS) Jeremy Gueguen, (MS-GS-SP) Stéphanie Vitols, (CP-BF) Kelly Janssens, (CP-CE2) Edel Michelin, (CE2) Réda Ouazzani Touhami, (CM1) Christian Klepper, (CM1-CM2) Marie Milan and Ludovic Degraeve (CM2) Edel Michelin
- Teachers and assistants: Emmanuelle Lièvre, Sophie Ryan, Mauren Latour, Stéphanie Pouleau, Aurélia Neau, Blandine Farrugia, Sophie Cronin, Hélène Bertin, Thierry Rossignol, Valérie Molette, Caroline Motte, Deirdre Kelly, Danielle Dolliou, Stéphanie Adamson, Hélène O'Meara
- Observers: Nicolas Bourgeois (proviseur), Marylène Hayes (administration)
- Excuses: Fournier Dulac (IEN), Béatrice Cayet-Fernandez, Pierre Benech
- Minutes: Stéphanie Vitols (parent) and Aurélia Neau (teacher).
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I. SCHOOL and SCHOOL OPERATION

Composition and competence of the Primary School Council.

- Parents are full members of the educational community.

The school would like an efficient dialogue between school and parents, hence a reminder was sent about the classes without a parent representative. A number of parents have therefore been invited: they can take part in the discussions but do not have the right to vote.

Mr Ouazzani Touhami regretted that the message sent to parents about the elections was not explicit enough. However, information was also given orally during the 13 class meetings at the start of the year.

- Parent representatives participate in the Primary School, Class and School Councils.

- Elected parent representatives on the Primary School Council or the Administrative Council of a secondary school are full voting members of those bodies.

The Primary School Council: votes on the school code of behaviour, adopts the school project, gives its opinion and makes suggestions on the running of the school.

N.B.: Education questions are not decided at the Primary School Council (choice of texts, reading methods, learning progression, evaluation, pupil placement...)

Voting members: The Primary School Director, the teachers (x 20), one parent representative per class (x 8 for 2018-2019)

Pupil numbers and teaching structure at the start of the school year 2018.

TEACHING STRUCTURE	EDUCATIONAL STRUCTURE
15 class teachers	5 replacement teachers (French teachers, English teachers, assistants) – very important role
7 language teachers	16 lunch and after-school supervisors
4 teaching assistants	15 after-school activity animators
2 librarians	Members of the Parent Association (President Liza Moulin)
1 administrator	1 operations manager

1 primary school headmaster	Members of the Board of Management
1 principal	1 after-school manager
	All school parents

<u>7 Language teachers (PS to CM2)</u> Aoife Dolan (English / Irish) Frances Caffrey (English) Deirdre Kelly (English) Martha Lamont (English / Irish) Beth Croucher (English / DNL) Louise Lopez Bassols (English) Caroline Tosi (FLSco) <u>2 librarians</u> Faïza Bel; Caroline Motte (Christine Reboul-Geraghty) <u>2 administrators</u> Marylène Hayes Fiona McElree	PS	20	Sylvaine Wright and Emmanuelle Lièvre (+Danielle Dolliou)
	PS/MS	6/15	Sophie Ryan (+ Yvon Lebris)
	MS/GS	10/12	Stéphanie Pouleau / Jocelyn Caillet (+Hélène OMeara and Stéphanie Adamson)
	MS/GS	9/12	Aurélia Neau (+Hélène OMeara and Stéphanie Adamson)
	MS/GS	7/12	Mauren Latour (Ms Khattab) (+Hélène OMeara and Stéphanie Adamson)
	CP	25	Blandine Farrugia
	CE1	22	Sophie Cronin
	CE1	22	Hélène Bertin
	CP/CE2	15/9	Pierre Benech
	CE2	25	Thierry Rossignol
	CM1	24	Valerie Molette
	CM1/CM2	11/15	Marie Woll (Caroline Motte)
	CM2	26	Béatrice Cayet Fernandez

New teachers / teaching assistants: Emmanuelle Lièvre (PS teacher), Louise Lopez-Bassols (English), Caroline Motte (part-time librarian now replacing Marie Woll)

New supervisory staff (Lunch and Garderie): Laura Panier, Andrea Day

New operations manager: John Coleman

New principal: Nicolas Bourgeois

297 pupils (06/11/18)

Of which 60 new pupils:

26 in PS, 16 in MS and 4 in GS

- infant classes: 103

46 in infant classes

- junior classes: 194

14 in junior classes

Percentage of French pupils? 25.3 %, 26.3% in 2017-18 (25.3 % in 2016-17)

Binationals? 40%, 37.2 % in 2017-18 (38.1 % in 2016-17)

Nationals? 28%, 31.3 % in 2017-18 (29.5 % in 2016-17)

Third country? 6.7% 5.2 % in 2017-18 (7.1 % in 2016-17)

- **The Code of Behaviour.**

The new code of behaviour for the school year was passed. It will remain valid until the first meeting of the Primary School 2019-2020. Voting: 0 against, 1 abstention, 20 in favour.

Amendments as follows (in red): addition of text below and addition of the annex entitle '10 Golden Rules'

Paragraph 2: Going Into and Coming Out of Class

If pupils need to leave school before the usual time, the responsible adult must sign them out in the register which can be found in the office.

The ten golden rules will be translated and sent to all parents with these minutes.

Clarification: one rule has been amended (see below)

Respect: I treat everyone with respect and politeness. I obey instructions given by an adult.

How do you ensure discipline in the classroom and how can we contribute to it as parents?

The teachers can rely on: classroom rules + Code of Behaviour + 10 Golden Rules

There should be mutual confidence between parents, school and supervisors.

Don't contest or discuss a decision taken by a member of the teaching team in front of your children.

A discussion among adults can take place if necessary.

- **Health and Safety**

- **Fire drill:**

The first fire drill took place on 24/09/18 Evacuation in 2 min 45. Nothing to report.

- **PAI / No nut policy**

Five 'PAI' for food allergies + four 'PAI' for asthma. Staff (admin, teachers and supervisors) have been trained and informed of the procedures to follow.

No nuts policy maintained. (Please do not bring products containing nuts into the school.) The other food allergies do not necessitate banning other foods in school.

- **Medical examinations.**

There will be a medical visit during the year for MS and new pupils: sight and hearing tests. MS vaccinations are also planned during the year (3rd term).

- **Works**

During the summer:

- Classroom renovations: new kitchen, furniture...
- Corridors repainted (ground floor and first floor)
- Toilets renovated for pupils and staff
- Floors cleaned in the corridors
- Entrance hall renovated (furniture...)

During half-term:

- One classroom renovated: new kitchen
- External walls painted + entrance door + windows...
- Flowerbeds at entrance newly planted
- Installation of electric blinds in eight classes

Still to do:

- Reinforce security at the main gate
- Install loudspeakers in the classrooms

II. Projects

- **Educational activities undertaken by classes / by LFI**

Class projects:

Non-exhaustive lists: Halloween, educational use of new technology, gaelic football, Science Week, Maths Week, Kangourou des maths, Green School, les Incorruptibles, La Fabrique Illustrée, Lycées Français of the World Week...

Parent Association (APE)

The APE is a valued partner of Lycée Français d'Irlande. All parents of primary and secondary school pupils are automatically members. Liza Moulin is the new president.

The APE runs activities throughout the year to:

- Put families in touch with each other.
- Develop communication between families and the school.
- Allow LFI to plan additional educational activities.

The teachers request subsidies to complete their class projects. We would like to thank the APE for all the projects thus made possible.

Green School Project from CP to CM2:

This is an international project (Eco-écoles) but particularly evolved in Ireland. The themes of the project are:

- 1) Waste / recycling
- 2) Energy
- 3) Water
- 4) Travel/transport
- 5) **Biodiversity (to be completed over two years)**
- 6) World citizens.

- **School outings etc**

Since mid-September: introduction to gaelic football (CP to CM2)

28th September and 12th October: Biodiversity with Dale Treadwell (infant classes)

2nd October: Stéphanie Pouleau's MS/GS – Granada Park

10th and 25th October: Walking on Wednesday

16th October: Deansgrange library (CM1)

17th October: Visit of a mathematician for Maths Week (CM1/CM2 + CM2)

22nd October: Hélène Bertin's CE1 to Granada Park

25th October: Halloween celebration in school for all pupils

8th and 9th November: Musical visit (PS-CM2)

14th November: PS to Granada Park

15th November: Science week: scientific visits to CM2

16th November: Outing to Pavillion Theatre (MS/GS)

19th November: Science week: scientific visits to CM
From 19th to 24th November: Week of Lycées Français of the World (school)
24th November: Open Day
10th December: Christmas show (school)

→ Lycées Français of the World Week (19th to 24th November)

Parents will be invited into Hélène Bertin's class to let the class discover the language and culture of their country;

In the infant classes, a joint project will be carried out on the different languages of the pupils: rhymes, common words and some graphic work (alphabet and other characters);

On Tuesday 20th November 2018 from 6.30 pm to 9pm: a talk on multilingualism by Madam Petit (speech therapist) for the parents, followed by a 'World Food' event where everyone is invited to share their country's specialities;

Open Day in Foxrock: the primary school Open Day will close this week on Saturday 24th November from 11 am to 1pm in Foxrock.

- **After-school activities and garderie**

Supervisory staff and after-school activity animators:

All staff are trained and informed of the safety regulations (PAI, fire drill, defibrillator...)

Each year new people are trained in first aid.

All staff are garda vetted.

Most of the staff have many years' experience and qualifications in the domain of education.

Some staff are undertaking personal study for careers in education.

The training plan is open to all staff (AEFE, local training...) Everyone can participate if they need to.

All staff received anti-bullying training (via Sticks and Stones) last year.

The supervisory staff are subject to the same regulations regarding disciplinary management as the teachers: anti-bullying procedure, incident reporting...

Lunchtime:

45 minutes for the infant classes (11h30 – 12h15) and for the junior classes (12h15 – 13h00)

A minimum of 25 minutes to eat then recreation (outside weather permitting)

Three adults in PS, two adults from MS to CE1, one adult from CE2 to CM2.

Golden rules:

- * **The staff encourage and help the children to eat BUT NEVER FORCE THEM.**

- * **Pupils are asked not to bring in products containing NUTS**

- * **Communication between parents and lunch staff is possible via the administration or via journal.**

Parents' and teachers' questions regarding school life

When is it planned for communication in the classroom to change from bilingual to monolingual?

This is not planned.

It is general practice for emails and various information to be sent in French AND English.

The consultative bodies (Primary School Council, School Council) are held in Frenchy.
The language used during class time (apart from language teaching) is French.
Various languages are used by the pupils during break time.

Is the school garden just for after-school activities?

The educational garden is open to the pupils during break times. It is also available to the teachers for projects about gardening. One bed is kept for the infant classes (ongoing project). An after-school activity is taught by Miguel Moreno three times a week.
It is noteworthy that the garden has not suffered any damage since the start of the year.

Mr Ouazzani Touhami is in touch with two author-illustrators (Geoffroy de Pennac and Laurent Audoin) who could come to LFI during the week of 10th to 14th June 2019. The teachers seem interested. It is planned that they will visit.

These minutes are available on the school website and in hard copy in the entrance hall.