

# Website Privacy Statement

## Website of Lycée Français d'Irlande

Lycée Français d'Irlande ("the school") is committed to preserving the privacy of all visitors to [www.lfi.ie](http://www.lfi.ie) ("our website"). This privacy statement relates to our practices in connection with our website. Lycée Français d'Irlande fully respects your right to privacy. We will not collect personal information/personal data about you when you visit our website. By using this site, you consent to the collection and use of your information under the terms of this privacy statement which is in accordance with the General Data Protection Regulation 2016/679 ("GDPR") and the Privacy and Electronic Communications Regulations 2011 ("PECR"). Please read the following privacy statement to understand how we use and protect the information that you choose to provide to us.

### Personal information which we collect from you

Lycée Français d'Irlande does not collect any personal data about you on this website.

### Non-personal information which we collect

When you visit our website, certain non-personal data is available to us through our internet service provider. This non-personal data is collected on a statistical, aggregate, non-individual basis. This information may include the IP address from which you access our website, the type of browser used to access our website (Internet Explorer, Firefox, etc.), the type of operating system used to access our website (Windows, Macintosh, etc.), the 'top-level' domain name used (i.e. .com, .org, etc.), the date and time of your visit to our website and the number of pages you visited on our website.

### Disclosure to other people

We do not disclose, sell or distribute any personal information that you send to us to any third parties. We may pass aggregate information on the usage of our site to third parties, but this will not include information that can be used to identify you. Your personal data may also be anonymised and used for statistical purposes. Unless required to do so by law, we will not otherwise share, sell or distribute any of the information you provide to us without your consent.

### IP addresses

An IP address is a number that is assigned to your computer automatically when you use the internet. When you visit any web page in our website, our servers log your IP address. We may use your IP address to help diagnose problems with our server and to administer our

website. Your IP address is also used to help identify you and to gather broad demographic information.

## **Cookies**

A cookie is a small file sent to your browser from a web server and stored on your computer's hard drive to identify you as the user of the website. Many internet sites use cookies. Typically, they are used by the website to identify the person accessing the website and to track that person's use of the site and any repeat visits made by that person.

### **If you do not consent to cookies**

If you do not consent to cookies, you will need to set your browser to reject them. This option is usually found in the settings/options/preferences: if in doubt, refer to the help section in your browser. The effective operation of our website may be restricted if you do not consent to cookies.

By setting your web browser to accept cookies, you are also consenting to the use of cookies on our website. To withdraw this consent, you can either cease to use our website or amend your cookies settings in your browser and then delete cookies before continuing with any further use.

### **Cookies outside the scope of Lycée Français d'Irlande**

As well as first party cookies (cookies placed and read only by Lycée Français d'Irlande), a number of third party cookies may also be used. These third party cookies refer to sites like Google, and you will need to read their privacy policies for further information to ensure you are comfortable with their processing:

[www.google.com/analytics/learn/privacy.html](http://www.google.com/analytics/learn/privacy.html);  
<https://www.mozilla.org/en-US/privacy/firefox/>;  
<https://privacy.microsoft.com/en-us/privacystatement> etc.

For further information on cookies, please contact [gestion@lfi.ie](mailto:gestion@lfi.ie).

## **Security**

We employ security measures to protect your information from access by unauthorised persons and to guard against unlawful processing, accidental loss, destruction and damage and we will do our best to ensure that all records we hold remain secure in line with our obligations under the GDPR. We take our security responsibilities seriously, employing the most appropriate physical and technical measures, including staff training and awareness. We review our security procedures regularly.

## **Retention**

We do not retain your personal data for longer than is necessary for us to comply with the purpose for which you gave it to us.

## **Accessing your information**

You are entitled to see the information we hold about you. On written request, we supply copies of the personal data that you may have supplied to us using our website. If you wish to obtain copies of this personal data, you should write to the Privacy Coordinator, Lycée Français d'Irlande, Roebuck Road, Dublin 14 and ask to be provided with a Data Access Request Form. Your request will be dealt with within one month provided that we have been able to verify your identity. If you discover that Lycée Français d'Irlande holds inaccurate information about you, you can request that we correct that information. In certain circumstances, you may also request that data that you have supplied via our website be deleted (although you should note that if you request a deletion, you will generally be expected to identify some contravention of data protection law in the manner in which Lycée Français d'Irlande processes the data concerned). Upon written request, we will supply you with a Data Rectification/Erasure Form for this purpose.

## **Contact us**

If you are concerned about how your personal data is processed by our website, please do not hesitate to bring these concerns to our attention using the contact details below:

Privacy Coordinator, Lycée Français d'Irlande, Roebuck Road, Dublin 14.

Phone: +353 (0) 1 288 48 34.